

**PERSATUAN ALUMNI LONDON
SCHOOL OF ECONOMICS AND
POLITICAL SCIENCE, MALAYSIA**

(The London School of Economics and
Political Science Alumni Society
of Malaysia)

CONSTITUTION
(Incorporating amendments up to 24 October 2008)

**PERSATUAN ALUMNI LONDON
SCHOOL OF ECONOMICS AND
POLITICAL SCIENCE, MALAYSIA**

(The London School of Economics and Political
Science Alumni Society of Malaysia)

ARTICLE I

NAME & OBJECTIVES

The name of the Society shall be Persatuan Alumni London School of Economics and Political Science, Malaysia (The London School of Economics and Political Science Alumni Society of Malaysia) hereinafter referred to as the "Society". Its objectives shall be :-

- 1) To foster social and fraternal association amongst former students of the London School of Economics and Political Science, United Kingdom.
- 2) To promote the establishment of scholarship funds to assist qualified candidates offered admission to the London School of Economics and Political Science. The bye-laws of such scholarship funds shall be registered with the Registrar of Societies.
- 3) To have connection with The London School of Economics and Political Science Society, The Alumnus Office, London School of Economics and Political Science, Houghton Street, London WC2A, 2AE, United Kingdom.

ARTICLE II

REGISTERED PLACE OF BUSINESS

The registered place of business shall be at Ahmad Abdullah & Goh, Suite 701, 7th Floor, Wisma Hangsam, Jalan Hang Lekir, 50000 Kuala Lumpur. This may be changed as determined by the Executive Committee of the Society from time to time, with the prior approval of the Registrar Of Societies.

ARTICLE III

COMMITTEE

- 1) The Society shall be administered by a Committee which shall comprise

A President, Two Vice-Presidents, An Hon. Secretary, An Assistant Hon. Secretary, Hon. Treasurer and not less than four Ordinary Committee Members. The Committee shall be empowered to make bye-laws not inconsistent with the Constitution for the administration of the Society. All members of the Committee and every other officer performing executive function in the Society shall be Malaysian citizens.
- 2) Only Ordinary and Life Members shall be eligible for election to the Committee. Nomination for election to the Committee shall be proposed and seconded at the Annual General Meeting and election will follow a simple majority vote of the Members present. No proxies shall be allowed for the election of Committee Members. Committee Members shall be eligible for re-election.
- 3) The duties of the Committee Members are as follows :-
 - (a) The President shall act as Chairman at all General and Committee Meetings. He shall also represent the Society in all its dealings with outside persons and bodies.
 - (b) The Vice-Presidents, anyone of them, shall deputise for the President in the latter's absence.
 - (c) The Hon. Secretary assisted by the Assistant Hon. Secretary shall keep all records (except financial) of the Society and shall be responsible for their correctness. He will also be responsible for all correspondence with outside persons and bodies and will keep minutes of all General and Committee Meetings. He shall also maintain a membership register. He shall be responsible for sending out all notices of General and Committee Meetings.
 - (d) The Hon. Treasurer shall keep all funds and collect and disburse all money on behalf of the Society. He shall keep account of all financial transactions and shall be responsible for their correctness. Cheques for withdrawals from the bank shall be signed by any two members of the Committee.
- 4) Any of the Committee Members absenting himself from three Committee Meetings consecutively without satisfactory explanation shall be deemed to have withdrawn from the Committee. Any vacancy in the Committee may be filled by a Member appointed by the Committee to serve until the next General Meeting.

- 5) The Society shall at each Annual General Meeting appoint an Honorary Auditor or firm of auditors to audit its annual accounts and present a report thereupon at each Annual General Meeting. The President may require the Honorary Auditor or Auditors to audit the Society's accounts for any period within the term of office of the Honorary Auditor or Auditors.
- 6) A Committee Meeting shall be held at least four (4) times a year after seven (7) day's notice to all Committee Members. The President may call a Committee Meeting at any time by giving seven (7) day's notice. At least one-half (½) of the Committee Members must be present for its proceedings to be valid and to constitute a quorum.

ARTICLE IV

MEMBERSHIP

- 1) The following persons shall be eligible for membership in the Society :-

- a) **Ordinary Members**

Any person who has officially enrolled for a course of study and successfully completed courses of study at the London School of Economics and Political Science, United Kingdom shall be eligible for Ordinary Membership.

- b) **Life Members**

Any person who is either an Ordinary Member or eligible for such membership shall be entitled for Life Membership by paying a sum of RM500.00. A Life Member shall not be liable to pay further membership fees. An Ordinary Member who is converting his membership is not entitled to any refund of past fees paid by him.

- c) **Honorary Members**

Any person who has rendered special service or assistance to the London School of Economics and Political Science, United Kingdom or to the Society shall be eligible for Honorary Membership; provided that such a person shall have been proposed and seconded by Members of the Society and elected at the General Meeting. Honorary Members shall be exempted from paying entrance and annual fees. Such Honorary Members shall enjoy all the privileges and rights of Ordinary Members except they shall not have the right to vote or hold office as a Committee Member.

- 2) Every application for membership shall be forwarded to the Secretary who shall, at the first convenient opportunity, submit it to the Committee for approval. The Committee may at its discretion reject any application without assigning any reason therefor. Every applicant whose application has been approved as aforesaid shall, upon payment of the prescribed Life Membership Fee or entrance fee and first annual membership fee, be admitted as a member of the Society and shall be entitled to all the privileges of membership as stated in the Constitution.
- 3) The schedule of fees shall be as follows :-

Ordinary Members:

Entrance Fee	- RM100.00
Annual Membership Fee	- RM50.00

Life Members:

Entrance and Membership Fee	- RM500.00
-----------------------------	------------

The entrance fee of RM100.00 for Ordinary members may be waived provided the date of joining is within three (3) years of the date of graduation and the applicant has completed a full course of study.

All Members shall also pay any other fees as may be determined by a General Meeting. Annual membership fees shall be payable on or before January 31st of the year or simultaneously with the entrance fee in the case of an applicant who has been accepted for membership. Failure to pay membership fees within the time stipulated shall automatically suspend defaulting members from enjoying the rights and privileges of membership until such suspension is lifted by the Executive Committee. If such suspension is not lifted within six months from the due date for membership fees, it shall be deemed that the membership of the defaulting members has lapsed.

ARTICLE V

GENERAL MEETING

- 1) The Annual General Meeting of the Society shall be held before the end of the month of April of each year. The Annual General Meeting shall be held with at least fourteen (14) days' notice being given to all members of the Society. All members of the Society shall also be provided with the agenda for the Annual General Meeting together with the audited statement of accounts for the previous financial year and these shall be despatched to members at least fourteen (14) days from the date of the Annual General Meeting. In the case of any other General Meeting, at least ten (10) days' notice shall also be provided with the agenda of the meeting which is to be despatched to them at least ten (10) days before the date of the meeting. The Honorary Secretary shall be responsible for sending out by post, facsimile or electronic mail all notices of General Meetings.

- 2)
 - i) The business of Annual General Meeting shall be :-
 - a) To receive the Committee's report on the activities of the Society during the previous year;
 - b) To receive the Treasurer's report and the audited accounts of the Society for the previous year;
 - c) To elect a Committee and to appoint auditor(s) for the ensuing year;
 - d) To deal with such other matters as may be put before it.
 - ii) An Extraordinary General Meeting of the Society shall be convened :-
 - a) Whenever the Committee deems it desirable; or
 - b) At the joint request in writing to the President of not less than one third (1/3) of Members stating the objects and reasons for such meeting.

An Extraordinary General Meeting requisitioned by members shall be convened within thirty (30) days of the receipt of such requisition.

- 3) Twenty (20) Members present at a General Meeting shall form a quorum but should this number not be present at the time fixed for the meeting, after the expiry of thirty minutes the members present shall with the assent of the Chairman form a quorum.

ARTICLE VI

FINANCE

- 1) The Treasure may hold a petty cash advance not exceeding RM1,000/- at any one time. All money in excess of this sum shall within seven (7) days of the receipt be deposited in a bank approved by the Committee. The bank account shall be in the name of the Society.
- 2) No expenditure exceeding RM1,000/- at any one time shall be incurred without the prior sanction of the Committee. No expenditure exceeding RM5,000/- on a single item shall be incurred without the prior sanction of a general meeting unless it is in respect of a payment under a scholarship fund of the Society as heretobefore mentioned under Article I (2) or for a specific project the estimated cost of which has been approved at a general meeting. Expenditure below RM1,000/- may be approved by the President together with the Hon. Secretary or Hon. Treasurer.

- 3) As soon as possible after each financial year ending 31st December, a statement of receipts and payments and a balance sheet for the year shall be prepared and audited.

ARTICLE VII

PROHIBITIONS

- 1) The funds of the Society shall not be used to pay the fines of members who have been convicted in court.
- 2) The Society shall not attempt to engage in any trade union activity or allow funds and/or premises to be used for political purposes.
- 3) The Society shall not hold any lottery, whether confined to its members or not, in the name of the Society or its office-bearers, committee or member.

ARTICLE VIII

AMENDMENTS OF CONSTITUTION

- 1) This Constitution may be amended at any Annual or Extraordinary General Meeting of the Society by a simple majority. No proxies shall be allowed.
- 2) No amendment to this constitution shall be enforced or applied without the prior approval of the Registrar of Societies.

ARTICLE IX

DISSOLUTION

- 1) The Society shall not be dissolved except with the consent of not less than three fifths (3/5) of the Members present and voting at a General Meeting convened for the purpose.
- 2) In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged and the remaining funds shall be divided equally amongst the Ordinary and Life Members.
- 3) Notice of dissolution shall be given within seven (7) days of the dissolution to the Registrar of Societies.

ARTICLE X

RESIGNATION

Any member who wishes to resign from the Society shall give two (2) weeks' notice in writing to the Hon. Secretary and shall pay up all dues.

ARTICLE XI

EXPULSION/SUSPENSION

Any member who fails to comply with the Constitution of the Society or has acted in a manner to bring disrepute upon the Society may be expelled or suspended for a period of time as the Committee deems fit. Before the Committee expels or suspends a member, the member should be informed of the grounds for such expulsion or suspension in writing and be given an opportunity to explain and absolve himself in person.

Such suspension or expulsion shall be enforced unless otherwise reversed by a General Meeting upon appeal by the member.

ARTICLE XII

INTERPRETATION

Between Annual General Meetings, the Committee shall interpret the Constitution of the Society and when necessary, determine any point on which the Constitution is silent. Except where it is contrary to or inconsistent with the policy previously laid down by the General Meeting the decision of the Committee shall be binding on all members of the Society unless and until countermanded by a resolution of a General Meeting.